

MINUTES
MATAGORDA COUNTY COMMISSIONERS' COURT MEETING
MATAGORDA COUNTY COURTHOUSE, ROOM 300
1700 SEVENTH STREET, BAY CITY, TEXAS 77414
9:30 A.M., MONDAY, SEPTEMBER 16, 2024

Call to Order

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, September 16, 2024, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge Seiferman presiding.

Others present were as follows: Kristen Kubecka, Jennifer Chau, Skipper Osborne, Chris Peikert, Lisa Krobot, Mike Reddell, Lori Hales, Meagan Ramirez, Doug Schoppe, Amanda Campos, Kanita Robinson, Kent Pollard, Mike Ferdinand, Jessica Russell, Vic Everett, David Miles, Lindsey Thompson, Crystal Morones, Mike Spillers, Alexandria Longoria and Stephanie Wurtz.

1. Certification of quorum

County Judge Seiferman certified a quorum with Commissioner Cook, Commissioner Estlinbaum, Commissioner Shimek and Commissioner Frick.

2. Pledge of Allegiance – Commissioner Shimek

3. Texas Pledge – Commissioner Shimek

4. Prayer – Commissioner Estlinbaum

5. Public Comments

This being the next item for business, no action required.

6. Consideration and possible action regarding approving Commissioner's Court Minutes for September 9, 2024

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Commissioner's Court Minutes for September 9, 2024. Motion carried. Vote 5 ayes 0 nays

7. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities

This being the next item for business, no action required.

8. Consideration and possible action to reappoint George Deshotels as Director of the Southeast Texas Housing Finance Corporation Board effective 02/01/2024 through 01/31/2026

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to reappoint George Deshotels as Director of the Southeast Texas Housing Finance Corporation Board effective 02/01/2024 through 01/31/2026. Motion carried. Vote 5 ayes 0 nays

9. Consideration and possible action to approve an Election Services Contract between Matagorda County and Matagorda ISD for an election to be held November 5, 2024 and authorize the County Clerk to sign

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve an Election Services Contract between Matagorda County and Matagorda ISD for an election to be held November 5, 2024 and authorize the County Clerk to sign. Motion carried. Vote 5 ayes 0 nays

10. Consideration and possible action to approve the Critical Records Management Proposal for the continuation of Indexing of Deed Records and allow the County Clerk to sign

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve the Critical Records Management Proposal for the continuation of Indexing of Deed Records and allow the County Clerk to sign. Motion carried. Vote 5 ayes 0 nays

11. Consideration and possible action to set a Public Hearing on Monday, October 7, 2024, regarding the Designation of a Reinvestment Zone – Project Midfield and allow notice of publication

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to set a Public Hearing on Monday, October 7, 2024, regarding the Designation of a Reinvestment Zone – Project Midfield and allow notice of publication. Motion carried. Vote 5 ayes 0 nays

12. Consideration and possible action to accept a Template License Agreement for specific use of Heffelfinger Memorial Park and allow Precinct #4 County Commissioner Bubba Frick to accept the agreements on the County's behalf

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to accept a Template License Agreement for specific use of Heffelfinger Memorial Park and allow Precinct #4 County Commissioner Bubba Frick to accept the agreements on the County's behalf. Motion carried. Vote 5 ayes 0 nays

13. Consideration and possible action to accept a contribution in the amount of \$11,000.00 from City of Bay City for expenses toward the Matagorda County Household Hazardous Waste Collection Event to be held on October 12, 2024

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to accept a contribution in the amount of \$11,000.00 from City of Bay City for expenses toward the Matagorda County Household Hazardous Waste Collection Event to be held on October 12, 2024. Motion carried. Vote 5 ayes 0 nays

14. Consideration and possible action to authorize the American Rescue Plan Act (ARPA) purchase of (2) 2025 F-750 Gas Regular Cab Base, purchased by Ford of Boerne, due to no bids being received, related to the Invitation for Bids ARPA Project – Precinct #1 Equipment Purchase, and authorize the County Judge to sign all related documents

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize the American Rescue Plan Act (ARPA) purchase of (2) 2025 F-750 Gas Regular Cab Base, purchased by Ford of Boerne, due to no bids being received, related to the Invitation for Bids ARPA Project – Precinct #1 Equipment Purchase, and authorize the County Judge to sign all related documents. Motion carried. Vote 5 ayes 0 nays

15. Consideration and possible action to authorize the American Rescue Plan Act (ARPA) purchase of a 2024 Silverado 4WD Crew Cab and PPV related equipment, utilizing TIPS USA #210907 Automobiles, due to no bids being received, related to the Invitation for Bids ARPA Project – Precinct #1 Constable PPV, and authorize the County Judge to sign all related documents

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to authorize the American Rescue Plan Act (ARPA) purchase of a 2024 Silverado 4WD Crew Cab and PPV related equipment, utilizing TIPS USA #210907 Automobiles, due to no bids being received, related to the Invitation for Bids ARPA Project – Precinct #1 Constable PPV, and authorize the County Judge to sign all related documents. Motion carried. Vote 5 ayes 0 nays

16. Consideration and possible action to authorize the American Rescue Plan Act (ARPA) small purchase of In-Car Video Camera Systems to be utilized by Constable, Precinct #1's Office in the total amount of \$11,543.00, and authorize the County Judge to sign all related documents

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to authorize the American Rescue Plan Act (ARPA) small purchase of In-Car Video Camera Systems to be utilized by Constable, Precinct #1's Office in the total amount of \$11,543.00, and authorize the County Judge to sign all related documents. Motion carried. Vote 5 ayes 0 nays

17. Consideration and possible action to authorize the American Rescue Plan Act (ARPA) small purchase of Radar Systems to be utilized by the Sheriff's Office in the total amount of \$16,746.00, and authorize the County Judge to sign all related documents

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to authorize the American Rescue Plan Act (ARPA) small purchase of Radar Systems to be utilized by the Sheriff's Office in the total amount of \$16,746.00, and authorize the County Judge to sign all related documents. Motion carried. Vote 5 ayes 0 nays

18. Consideration and possible action to approve a Construction Contract between Matagorda County Environmental Health Department and Sure 'Nuff Septic Systems, LLC, to install a septic system for Lenora Reyna, in the amount of \$7,800.00, to be taken from the Southeast Texas Housing Finance Corporation's contribution of \$50,000.00 to the County for use of on-site septic facilities

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve a Construction Contract between Matagorda County Environmental Health Department and Sure 'Nuff Septic Systems, LLC, to install a septic system for Lenora Reyna, in the amount of \$7,800.00, to be taken from the Southeast Texas Housing Finance Corporation's contribution of \$50,000.00 to the County for use of on-site septic facilities. Motion carried. Vote 5 ayes 0 nays

19. Consideration and possible action to approve a Construction Contract between Matagorda County Environmental Health Department and Sure 'Nuff Septic Systems, LLC, to install a septic system for Jeffrey McDonald, in the amount of \$7,800.00, to be taken from the Southeast Texas Housing Finance Corporation's contribution of \$50,000.00 to the County for use of on-site septic facilities

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve a Construction Contract between Matagorda County Environmental Health Department and Sure 'Nuff Septic Systems, LLC, to install a septic system for Jeffrey McDonald, in the amount of \$7,800.00, to be taken from the Southeast Texas Housing Finance Corporation's contribution of \$50,000.00 to the County for use of on-site septic facilities. Motion carried. Vote 5 ayes 0 nays

20. Consideration and possible action to approve a Construction Contract between Matagorda County Environmental Health Department and Sure 'Nuff Septic Systems, LLC, to install a septic system for Vanessa Mangum, in the amount of \$7,800.00, to be taken from the Southeast Texas Housing Finance Corporation's contribution of \$50,000.00 to the County for use of on-site septic facilities

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve a Construction Contract between Matagorda County Environmental Health Department and Sure 'Nuff Septic Systems, LLC, to install a septic system for Vanessa Mangum, in the amount of \$7,800.00, to be taken from the Southeast Texas Housing Finance Corporation's contribution of \$50,000.00 to the County for use of on-site septic facilities. Motion carried. Vote 5 ayes 0 nays

21. Consideration and possible action to approve a Construction Contract between Matagorda County Environmental Health Department and Sure 'Nuff Septic Systems, LLC, to install a septic system for Gloria Mcrae, in the amount of \$8,600.00, to be taken from the Southeast Texas Housing Finance Corporation's contribution of \$50,000.00 to the County for use of on-site septic facilities

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve a Construction Contract between Matagorda County Environmental Health Department and Sure 'Nuff Septic Systems, LLC, to install a septic system for Gloria Mcrae, in the amount of \$8,600.00, to be taken from the Southeast Texas Housing Finance Corporation's contribution of \$50,000.00 to the County for use of on-site septic facilities. Motion carried. Vote 5 ayes 0 nays

22. Consideration and possible action to award Sure 'Nuff Septic Services, LLC, related to the Invitation to Bid (IFB) for Installation of Septic Systems, utilizing Southeast Texas Housing (SETH) Funds for Bid No. 24-0001, 24-0002, 24-0003 and 24-0004

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to award Sure 'Nuff Septic Services, LLC, related to the Invitation to Bid (IFB) for Installation of Septic Systems, utilizing Southeast Texas Housing (SETH) Funds for Bid No. 24-0001, 24-0002, 24-0003 and 24-0004. Motion carried. Vote 5 ayes 0 nays

23. Consideration and possible action to accept a Proposal from DP Construction for siding replacement to the Fairground's Multi-Purpose Building in the amount of \$47,569.00 and authorize County Judge Bobby Seiferman to sign

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to accept a Proposal from DP Construction for siding replacement to the Fairground's Multi-Purpose Building in the amount of \$47,569.00 and authorize County Judge Bobby Seiferman to sign. Motion carried. Vote 5 ayes 0 nays

24. Consideration and possible action to declare the following equipment as to be auctioned online through GovDeals.com and authorize publication

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to declare the following equipment as to be auctioned online through GovDeals.com and authorize publication. Motion carried. Vote 5 ayes 0 nays

25. Consideration and possible action to approve the specifications and authorize the County Auditor's Office to advertise for the 2025 Road Materials Bid #24-002 and 2024 Road Construction with Equipment Bid #24-003

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve the specifications and authorize the County Auditor's

Office to advertise for the 2025 Road Materials Bid #24-002 and 2024 Road Construction with Equipment Bid #24-003. Motion carried. Vote 5 ayes 0 nays

26. Consideration and possible action to accept the Western Surety Company Official Bond for Karla Smith as First Assistant Auditor commencing on September 13, 2024 and ending on September 13, 2026

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to accept the Western Surety Company Official Bond for Karla Smith as First Assistant Auditor commencing on September 13, 2024 and ending on September 13, 2026. Motion carried. Vote 5 ayes 0 nays

27. Consideration and possible action to accept the Western Surety Company Official Bond for Kristen Kubecka as County Auditor commencing on January 1, 2024 and ending on January 1, 2026

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Estlinbaum, with all others concurring, to accept the Western Surety Company Official Bond for Kristen Kubecka as County Auditor commencing on January 1, 2024 and ending on January 1, 2026. Motion carried. Vote 5 ayes 0 nays

28. Consideration and possible action to approve Invoices from the following Departments: IT

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Invoices from the following Departments: IT. Motion carried. Vote 5 ayes 0 nays

29. Consideration and possible action to approve Matagorda County Treasurer's Office Monthly Investment Report for August 2024

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve Matagorda County Treasurer's Office Monthly Investment Report for August 2024. Motion carried. Vote 5 ayes 0 nays

30. Consideration and possible action to approve Payment of Bills

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve Payment of Bills. Motion carried. Vote 5 ayes 0 nays

31. Consideration and possible action to approve Line Item Transfers

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

32. Consideration and possible action to approve Emergency Amendments

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

32a. Public Hearing at 9:45 a.m. to discuss the 2025 Matagorda County Budget

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to enter into a Public Hearing at 9:45 a.m. to discuss the 2025 Matagorda County Budget. Motion carried. Vote 5 ayes 0 nays

At 9:47 a.m., motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to enter back into regular session of Commissioners Court. Motion carried. Vote 5 ayes 0 nays


33. Adjournment

Motion was duly made at approximately 9:59 a.m. by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to adjourn the meeting. Motion carried. Vote 5 ayes 0 nays


Approved in Open Court, the 23rd day of September, 2024.



BOBBY SEIFERMAN
County Judge




EDWARD "BUBBA" COOK
Commissioner Precinct No. One




MIKE ESTLINBAUM
Commissioner Precinct No. Two



TROY SHIMEK
Commissioner Precinct No. Three



CHARLES "BUBBA" FRICK
Commissioner Precinct No. Four

ATTEST: 

Stephanie Wurtz, County Clerk

